



## Berthoud Blaze Fundraising Policy

The purpose of fund raising is to benefit our organization to help offset costs that are required to run our organization as a whole. By doing various fund raisers we are enabling various local business to support their community and build a foundation for our young lady's to support their growth as upstanding young people. When sponsors or individual companies help us financially as a team or as an organization they also benefit, by advertising or just by the fact of knowing they have donated to an organization that is professional and cares deeply about the community.

Fund raising is a huge benefit that should be conducted at the team or organization level. Fund raisers must be approved by both the V.P. of Fund Raising (board member) and the head coach, especially since these activities are a reflection on both the team and the organization. .

An individual has the option raise money for themselves, however that individual does not have the right to use the Blaze Organization to their advantage for their individual fund raising (i.e. Tax ID numbers, Blaze owned equipment, or stating the fund raiser is for the Blaze Organization).

The Vice President of Fund Raising (board member), the team representative, and the head coach are responsible for coordinating the fund raising for each team. If there are individual team members conducting their own independent fund raising, it is the responsibility of the head coach and team representative to track this activity.

The head coach of each team is the one that is ultimately responsible for the tracking of these funds. He/she is responsible for keeping records. Records of all transactions must be made available upon request. Copies of all receipts and statements of financial transactions must be provided to the Treasurer, for year end tax purposes.

Monies raised via team fund raisers are required to go into team account. Credits for individual team members who participated in the fund raising event are the responsibility of the head coach. This is included as part of the team budget management that the head coach is already responsible for.

Individuals who raise money outside of team and/or organizational activities will be credited for any fund they have raised when their funds are given to the head coach. This will be treated as a normal payment to the individuals' account which the head coach tracks as part of the overall team budget.

Corporate Sponsors are at the level of sponsoring the Blaze organization as a whole. Sponsors can be at a team level. There shall not be any corporate sponsorship for individuals unless we start a scholarship fund